



**Minutes of the Meeting of the Parish Council
Held at East Meon Church Hall on
Monday 26th November 2018 at 1830**

Present: Councillors Susan Davenport (Chair), Steven Ridgeon (Vice Chair), Dominic Carney, Marc Atkinson, David Cooke, Matt Atkinson, Philippa Tyrwhitt-Drake, Robert Mocatta, Sharon Sillence, Chris Pamplin

Sarah Cowlrick (RFO), Suzie Brooker (PO)

1. Apologies for Absence

None received

2. To receive any Declarations of Personal or Prejudicial Interest

No declarations received

3. To approve the Minutes of the meeting held on 17 September 2018

The Chair asked Councillors to consider whether they felt the minutes were a true record of the meeting. Councillors who had attended the meeting confirmed that they were and they were approved as read. Proposed by MA and seconded by DMC.

4. Matters arising from the meeting on the 17 September 2018

a) Play Areas

Cllr Tyrwhitt Drake reported that the rubber tiles were in place and working well. The Basketball nets had been replaced and Dave Wyatt had made new boards. PTD will research new football posts in Spring 2019.

PTD

b) Speed restrictions

Cllr Carney reported that HCC had agreed that existing street furniture could be used apart from on the Clanfield and Petersfield entrances where extensions are required. DC also reported that there are currently no plans for the speed restriction sign to be placed on the West Meon entrance as HCC were concerned about trees and foliage. No timescale for the erection of the signs could be provided.

DC

c) Website/emails

Cllr Marc Atkinson reported the G-Suite emails would shut down on 28th November and Councillors would from that date all be using the new Gmail accounts with the exception of PTD and CP.

MA reported the Meon Matters website had gone live. PO reported the new Parish Council

website was nearly complete and archive documents needed to be transferred from existing site.

PO/MA

d) Parking outside the school

Cllr Carney reported he had received comments from local residents regarding proposed parking restrictions, they were concerned that the School should be doing more to promote Ride & Stride. DC had received no comments from residents in Hill View.

Cllr Carney highlighted the safety of children as paramount and emphasised that the proposed plans would only have the desired effect if they were enforced. A discussion ensued and Cllr Carney proposed the Parish Council support the EHDC proposal, but request ongoing enforcement. The majority voted to respond as proposed by DC.

DC

e) Lengthsman

DMC reported he was disappointed with the work carried out by the Lengthsman and that the worklist had not been completed. Cllr Sillence and Cllr Marc Atkinson asked that EMPC be informed in case any East Meon resident was interested when the role is advertised in March 2019. PO to discuss with Jenny Hollington.

DMC

f) GDPR

The Chair reported that all Councillors were required to attend a 30 minute training session to ensure GDPR compliance. The training session will take place following the January Parish Council meeting. The Chair proposed the Parish Council adopt the Privacy of Personally Identifiable Information document and the Council voted unanimously to do so. Cllr Ridgeon and Cllr Marc Atkinson to liaise with George Thompson regarding any amendments.

The Chair thanked Mr Thompson for all his work on the document and his assistance in ensuring that the Council was GDPR compliant.

SD

g) Christmas Tree

Cllr Sillence reported Tony Perkins had agreed to provide additional electric if required for the Christmas Tree on Washer's Triangle. SS also reported the tree would be delivered on 2 December and that a team of volunteers had been recruited to decorate it. The Chair thanked the Tyrwhitt-Drake family for providing the tree.

SS

h) Stiles

Cllr Matt Atkinson and Cllr Carney reported they had identified 6 stiles in the Frogmore area that needed attention and proposed they be replaced with Kissing Gates. Cllr Mocatta suggested the Council apply for a grant to pay for new gates and installation. MJA to liaise with Cllr Mocatta about this process.

MJA

i) Grass Cutting

Cllr Marc Atkinson reported LRS had provided a quotation offering the same rate as the previous 2 years. MA had approached other companies but their quotes were too expensive. The Chair reported the Village Hall use Stuart Powney for their grass cutting and George Thompson was in discussion about finance options for equipment. It was agreed a decision would be made in January.

MA

5. Parish Matters

- a) **Remembrance Events 2018** - The Chair reported that the Remembrance Events which took place in the village had been very successful.
- b) **APA & Parish Award** - The Chair suggested the date of the APA be moved due to Easter and the new APA date was confirmed as Monday 29th April 2019. The Council discussed the Parish Award nominations and it was unanimously agreed that Mrs Val Harfield would be presented with the award for her contribution and help to the local community.
- c) **Frogmore Car Park** – The Chair reported that Sue Zirps had agreed to be the link resident and would advise the PO of any new residents. All residents of New & Eames Cottages would continue to pay the annual £50 fee. It was agreed the Parish Council would continue to manage the trees and hedges. The Chair reported the owners of Grey Tiles and Steeple Stones would be written to advising them of the Parish Council’s decision to terminate their licence.
- d) **River Meon** – The Chair wished to record the Parish Council’s gratitude for the work carried out the by South Downs National Park Voluntary Rangers to clear the River Meon along the Hight Street. The Chair reported that a request had been made to residents not to trim the River bank too enthusiastically and to keep compost heaps well away from the bank to avoid leakage into the River Meon.
- e) **Road Closures** – Cllr Ridgeon raised concern that residents are not informed of planned roadworks and road closures. The PO confirmed she had not received and communication and would contact the relevant department concerned.

6. County / District Councillor Report

Councillor Mocatta reported on the following items and his full report will follow.

- a. Fiveways
- b. Recycling
- c. EHDC

7. Planning

Cllr Ridgeon advised that there had been 9 planning applications with no objections or comments. Cllr Ridgeon thanked the Planning Committee for attending all site visits.

8. Open Forum

No residents were present.

9. Finance

- a. The RFO reported on the fiscal position to date and any discrepancies of actual v budget, not highlighted previously, were explained. Points of note included the increased expense relating to improving the play equipment and pavilion which were not budgeted for. Conversely, savings were made in grass cutting against budget. It was noted that £3393.80 to date has been spent on improvements. It was noted that the closing bank balance as at 26th November was £29,111.80 which included VAT yet to be reclaimed and £4117 in grant monies.
- b. It was agreed to ask EHDC to attend a PC meeting to explain how the Precept per capita related to the Council Tax.
- c. The RFO presented the projected outcome of the year to 31st March 2019 which, all things being equal, would break even at worst and provide a surplus at best taking out of the equation the Grants and the Improvements. The projected scenario was provided by the RFO to allow Councillors to consider Precept setting for the year ended 31st March 2020. The RFO advised that EHDC had requested an indication of likely Precept by 31st December 2018 and a final confirmation at the January meeting. The RFO advised Councillors that the average Precept increase over the last 10 years was 4.5%. In the 18/19 year the increase was 2.5%. The RFO suggested that Councillors consider a nil % increase this year in view of the reserves and the suggested break-even budget. Councillors considered this proposal and Cllr Tyrwhitt-Drake proposed a Precept of £26,792 (Twenty six thousand seven hundred and ninety two) for the 2019/2020 year which was the same as for 2018/2019. Cllr Ridgeon seconded and all were in favour.
- d. The RFO advised that as suggested at the last meeting the PO's fee was reviewed and re-negotiated and has been documented accordingly.

10. Any other business including correspondence of note

- The Chair requested the November 2019 meeting be changed to Monday 18 November to avoid clashing with a Langrish Parish Council meeting.

There being no further business the meeting was declared closed at 8.28pm

Signed:

Date: