



**Minutes of the Meeting of the Parish Council  
Held at East Meon Church Hall on  
Monday 14<sup>th</sup> May 2018 at 1900**

Present: Councillors Susan Davenport, (Chair), Richard Bartlett (Vice Chair) , Steven Ridgeon, Dominic Carney, Marc Atkinson, Chris Pamplin (left the meeting at 20.05) Sharon Sillence, Marc Atkinson and Philippa Tyrwhitt-Drake.

District/County Councillor Rob Mocatta, Suzie Brooker (PO) Sarah Cowlrick (RFO) and 5 members of the public.

**1. Apologies for Absence**

No apologies received

**2. Election of Chair**

Cllr Davenport offered herself for re-election and was proposed by Cllr Tyrwhitt Drake, seconded by Cllr Carney and unanimously elected.

**3. Election of Vice Chair**

The Chair advised the meeting that Cllr Barlett would be stepping down as Vice Chair. The meeting then went on to elect a new Vice Chair. Cllr Ridgeon confirmed that he was willing to stand and was proposed by Cllr Sillence, seconded by Cllr Tyrwhitt Drake and unanimously elected. The Chair thanked Cllr Bartlett for all his work.

**4. Appointment of Councillors to Planning Committee**

Cllr Barlett advised he would be standing down as Chair of the Planning Committee. The meeting then went on to elect a new Chair. Cllr Ridgeon confirmed that he was willing to stand as Chair of the Planning Committee and was proposed by Cllr Sillence, seconded by Cllr Atkinson and unanimously elected. The Chair thanked Cllr Bartlett for his work as Chair of the Planning Committee.

**5. Declarations of Personal or Prejudicial Interest**

All Cllrs confirmed that the Register of Interest forms were current and correct.

## 6. Minutes of Last Meeting

The minutes of the meeting held on 19<sup>th</sup> March 2018 were approved. Proposed by Cllr Carney and seconded by Cllr Atkinson and duly signed as a true and correct record. The draft minutes of the Annual Parish Assembly were approved as a true record. They would be posted on the Parish website.

## 7. Review of Standing Orders and Policy Documents

The Proper Officer had circulated revised Standing Orders and Policy Documents to Councillors for review amendment. No further amendments were suggested. Adoption of the revised policies was proposed by Cllr Ridgeon, seconded by Cllr Bartlett and unanimously agreed.

## 8. Matters arising from the Parish Council meeting on 19<sup>th</sup> March 2018

- **Signs:** PTD reported that new road signs were being delivered on 21<sup>st</sup> May and was waiting to see if a new post was required. She added that Mr & Mrs Snart had agreed to have a signpost attached to their wall. The Parish Council thanked them for being so helpful. SS reported that Scottish Southern Electric would be making a financial contribution to the cost of the new signage.
- **Frogmore Car Park:** The Chair reported that a meeting had taken place with those Frogmore residents who used the car park, but there had been no further developments. Concern was raised from a resident that the Parish Council would be profiting from the sale of the car park. The Chair confirmed that the Parish Council was not intending to make a profit and would like to transfer the ownership without payment. The Chair outlined the options she had discussed with the residents and confirmed that the matter was still under consideration with no decisions having been made.
- **Play Area:** PTD reported that the tyres under the see-saw were being dealt with in May. SS advised that Dave Wyatt would be carrying out work on the climbing frame. PTD reported that part of the hedge would have to be removed to enable space for an additional gate to be put in for pram and wheelchair users. PTD to investigate how the Frogmore entrance could be made more accessible.
- **Speed Reductions:** Cllr Carney reported that the grant money for the signs had been received. The HCC Traffic Manager had yet to finalise the 4 sites for the sign to be placed. MA reported that there had been an improvement to road visibility now that the hedge at Trebarwith had been cut back.
- **Website/Emails:** MA reported that the Council emails were now using the G-Suite platform and 10 email addresses had been created. MA to

investigate the subscription database and how it would be affected by GDPR. MA would draft a statement for the website.

- **Kew's Meadow Pavilion** : RB reported on a meeting with someone interested in using the Pavilion as a café. RB to organise the committee and approach the village for their ideas. SR drew Cllrs attention to the fact that the weeds in the car park and gravel needed to be sprayed. PTD to investigate.
- **Ditch at Workhouse Lane**: PTD reported that Brian Boisclair had advised that the roots of the tree were too big and it would not be possible to dig underneath them. HCC will not assist, so currently no way forward with this project.

#### **Matters arising from the Annual Parish Assembly**

- **Parking**: The Chair reported that the PCSO would be dealing with the matter of parking when she returned from holiday.
- **Trees**: The Chair advised that the Tree Warden had been in communication with the son of the resident of the property next to the school bus shelter.

### **9. Parish Matters**

#### **a) GDPR**

The Chair reported that she and the Proper Officer had attended a GDPR training course. The Proper Officer would be emailing allotment holders and Frogmore car park residents asking them to confirm they were willing for the Parish Council to retain the data that is held about them. The Cllrs were informed that they must not forward any emails containing personal data. The Proper Officer would write to all Cllrs asking them to confirm they were agreeable for their contact information to be available to the public. The Proper Officer would investigate the GDPR Toolkit provided by NALC.

#### **b) Village Womble**

CP reported that there were 3 volunteers to collect litter. EHDC are providing black bags and gloves. SS reported that there are litter pick-ups in circulation.

#### **c) Lengthsman**

The Chair reported that Steep PC had agreed to East Meon joining their cluster group and that Cllr Cooke was happy to be the link person. Any ideas for work needed to be addressed to Cllr Cooke.

**d) ICO**

The Chair reported that the Decision Notice from EHDC had been received and that there was no further action. The Proper Officer to send a copy of the Notice to all Cllrs. There were still ongoing matters with the ICO.

**e) Parking outside the School**

The Chair reported the Headteacher had expressed concerns about parking outside the School and requested the zig-zag lines be extended up to the bend on Coombe Road. The Parish Council agreed this should be explored. Cllr Carney to investigate the possibility with HCC.

**10. County / District Councillor Report**

Cllr Mocatta reported that HCC had put a voluntary not a compulsory restriction on Five Ways to begin with. Cllr Mocatta also reported that SDNP "Mend our Way" campaign needed to raise £100k to fix the whole trail of the South Downs Way.

Cllr Mocatta reported that the District Council held their annual "Walk for Peace" event in Petersfield and raised money for local charities. It was very well attended and they hope to have raised £20,000.

**11. Planning**

RB reported on 5 applications that had been considered since the last meeting. RB advised that a visit to EHDC was scheduled to discuss EHDC's views on planning with reference to the East Meon Neighbourhood Plan.

**12. Open Forum**

There were no residents in attendance at this point in the meeting and so no further matters were raised.

**13. Finance**

The RFO advised that the Audit was taking place on the 16<sup>th</sup> May and that a full report would follow.

The Parish Council agreed a donation to the Rosemary Foundation of £600.

**14. Any Other Business: Correspondence of Note**

- Cllr Carney advised that he had received a call from a new resident informing him that he had become a Path Warden.

- SD advised that Reverend Katy had requested a tree on Washers Triangle be used as a Prayer Tree for 5 days.
- SD advised that she had received a request for recreational small planes to be flown from the football pitch. This is to be discussed at the next Parish Council meeting.
- SD advised she had been approached by a resident about erecting a marquee on the football pitch for a wedding reception.
- The Proper Officer confirmed the dates for meetings in 2019. It was agreed that meetings would start 6.30pm.

The dates set are:-

Monday 28<sup>th</sup> January 2019

Monday 18<sup>th</sup> March 2019

Monday 13<sup>th</sup> May 2019

Monday 22<sup>nd</sup> July 2019

Monday 16<sup>th</sup> September 2019

Monday 11<sup>th</sup> November 2019

APA – Wednesday 24<sup>th</sup> April 2019 -TBC due to Easter.

There being no further business, the meeting was closed at 21.29

Signed:

Date: