



**Minutes of the Meeting of the Parish Council
Held at East Meon Church Hall on
Monday 23 July 2018 at 1830**

Present: Councillors Susan Davenport (Chair), Steven Ridgeon (Vice Chair), Dominic Carney, Marc Atkinson (arrived at 1855), Sharon Sillence, David Cooke

District/County Councillor Rob Mocatta, Suzie Brooker (PO) and 4 members of the public.

1. Apologies for Absence

Apologies for absence were received from Cllr Philippa Tyrwhitt-Drake, Cllr Chris Pamplin and Sarah Cowrick (RFO)

2. To receive any Declarations of Personal or Prejudicial Interest

None

3. To approve the Minutes of the meeting held on 14 May 2018

The Chair asked all Councillors to consider whether they felt the minutes were a true record of the meeting. Councillors confirmed that they were and they were approved as read. Proposed by DMC and seconded by SR.

To approve the Minutes of the meeting held on 11 June 2018 to discuss the Audit

The Chair asked the Councillors who attended the meeting to consider whether they felt the minutes were a true record of the meeting. The Councillors confirmed that they were and were approved as read. Proposed by SR and seconded by DMC

4. Vacant position following the resignation of Cllr Richard Bartlett

The Chair thanked Richard Bartlett for his considerable contribution to the work of the Parish Council both as Vice Chair and Chair of the Planning Committee and for the support that he had provided to Cllr Davenport.

Co-opting Councillor to fill vacant position

The PO confirmed that procedure that been followed in advertising the casual vacancy and that EHDC had confirmed that the Council were at liberty to elect a qualifying Councillor of their choice. The Chair proposed Matt Atkinson and Steve Ridgeon seconded the proposal. The Councillors present were unanimous in agreeing that Matt Atkinson should join the Council.

- 5. Reallocation of areas of responsibility**
The Chair proposed and the Council agreed that Matt Atkinson would be responsible for Roads, Hedges and Footpaths. Cllr Sillence and Cllr Tyrwhitt-Drake would take over responsibility of the Pavilion and Cllr Carney would join the Planning Committee and continue as External Liaison Officer.
- 6. Presentation by Southcott Homes**
Cllr Ridgeon introduced Southcott Homes and their planning consultants WYG who gave Councillors and members of the public present an overview of their vision for their development of site South of Coombe Road (EM16 of the NP).
- 7. Matters arising from the meeting on the 14 May 2018**
- a) Signs**
Cllr Sillence reported the fingerpost signs had been positioned by the Church bus stop and that the signs to go on the Church Cottage wall would be in place within the next day or two. **SS**
- Play Areas**
Cllr Sillence confirmed the works to the climbing frame at the Recreation Ground had been finished and it was now safe to play on. A small gate is to be placed alongside the main gate for pedestrians to use. SS proposed rubber matting to be placed at the bottom of the slide in the Village Hall Play Area and would look at options. **SS**
- b) Speed restrictions**
DC reported that the signs had arrived. The licence still needed to be formalised by EHDC and once confirmed the signs can be put in place. A discussion about the frequency of moving the signs ensued, ideally every 2 weeks but this would be unlikely unless there was a volunteer. **DC**
- c) Website/emails**
The PO confirmed 3 domain names had been purchased for the new website and Hugo Fox would be used as a platform. The next steps are to design the website and a meeting would be arranged with the PO, SR and MA to move forward. MA advised that Google have increased their prices and a new format would be used for emails. Cllrs would need to change email addresses and MA can assist with this. **P.O/MA**
- d) Parking outside the school**
DC advised that EHDC understood the issues and will formalise a Traffic Registration Order (TRO). They had suggested the use of extended zig zag yellow lines to be enforced during the school term at restricted times. Once EHDC confirm their recommendations they will report back to DC. **DC**
- e) Tree Warden contact details**
The Tree Warden requested that his contact details to be included in the minutes of the parish council meeting. Any tree enquiries to be emailed to John MacKinley at randjmackinlay@gmail.com and in case of emergency he can be contacted on his mobile number 07778 807823. JM confirmed he is happy for his details to be publicised. MA to enquire if the Tree Warden would **MA**

prefer an EMPC email account.

f) Lengthsman

DMC reported that he had met with the Lengthsman and that he preferred larger tasks. DMC requested that Cllrs and residents notify him of any works that would be suitable. The erection of the Speed Restriction signs has been added to the worklist.

DMC

g) GDPR

The PO reported that there are a number of documents that needed to be added to the website with regard the GDPR. George Thompson kindly offered his assistance and experience to ensure that the Council are GDPR compliant. The PO to arrange a meeting with Mr Thompson and the Chair.

P.O

h) Audit Report Requirements

PO reported that all the Cllrs had been forwarded a copy of the Audit Report which stated that in their opinion the various records and procedures in place for the Council provide a good standard of control. A recommendation was made that each page of Parish Council Minutes should be signed by the Chair to provide assurance that they are a true record of approvals and decisions taken by the Parish Council. The Chair expressed gratitude to the RFO and PO for keeping everything in such good order.

8. County / District Councillor Report

Cllr Mocatta reported that the contract for No. 67 bus service from Petersfield To Winchester had been renewed until 31 July 2019. The maximum annual cost of the bus service is £175,729. HCC is asking for residents views in a public consultation. DC agreed to submit the views of the Parish Council. The Consultation closes on 5 August 2018.

DC

Cllr Mocatta reported that a cross-party Hampshire 2050 Commission of Inquiry has been set up to consider evidence and key issues and then make recommendations on a Vision for Hampshire 2050. This Vision will guide and contribute to the future prosperity, quality of life, protection and enhancement of the character and environment of Hampshire.

Cllr Mocatta reported that Hampshire's fly-tipping strategy is delivering results and that tonnage had decreased by around 25% in East Hampshire in the year 2016/17 compared to the previous year.

9. Flying of Model Aircraft and recreational drones on PC land

The Chair reported that a local resident had requested permission to fly a model aircraft from the Football Pitch and Recreation Ground. The Chair had contacted SDNP for guidance on the matter however they have no plans to adopt a policy at this stage. The Cllrs raised concerns about privacy and noise in a residential area and reported that there are other sites available locally of which the British Model Flying Association use two. It was agreed that the P.O should write to the resident suggesting that he approach the BMFA or local landowners for permission to use their land.

10. Planning

Cllr Ridgeon advised that four planning applications had been responded to since the last meeting. All applications and Parish Council comments are available on the SDNP or EHDC websites:-

Reference No.	SDNP/18/02798/BBPN
Location	Gardener's Retreat, Chidden Close
Description	Prior notification for provision of on 9m wooden pole enabling connection of broadband service
Comments	Clarification of the application as it contained errors and inconsistencies.

Reference No.	SDNP/18/02894/OUT
Location	Meon Hills, Leydene
Description	24 x 3,4 and 5 bed houses, garages and parking spaces
Comments	Objection – comments submitted

Reference No.	SDNP/18/02838/HOUS
Location	2 The Green
Description	Conversion of loft to habitable accommodation with two dormer windows to front
Comments	No objection

Reference No.	SDNP/18/01438/FUL
Location	2 – 3 The Square
Description	New detached dwelling, extension and alterations
Comments	Objection – comments submitted

11. Open Forum

No residents present at this time

12. Finance

The RFO had circulated her report to all Cllrs prior to the meeting. Enquiries were raised about how CIL money could be used. SR asked if grants could be used on the Pavilion. DC reported 7 houses had to be sold at the Meon Hills development before the payment had to be made. The RFO was thanked for her report.

13. Any other business including correspondence of note

- It was reported that some residents had requested a Christmas Tree to be placed on Washers Triangle as in the past. SS offered to discuss this with the Tyrwhitt-Drake family.

14. Request for a closed session

Even though by this point all members of the public had left the Meeting, the Chair requested support from her fellow Councillors to consider item 15 on the Agenda under Closed Session and implement Article 3.4 of EMPC Standing Orders:-

Meetings shall be open to the public and press unless their presence is prejudicial to the public interest due to the confidential nature of the business to be transacted or for other special reasons.

There was unanimous support for this request and the closed part of the meeting commenced.

There being no further business the meeting was declared closed at 8.20pm

Signed:

Date: