



**Minutes of the Meeting of the Parish Council  
Held at East Meon Church Hall on  
Monday 17 September 2018 at 1830**

Present: Councillors Susan Davenport (Chair), Steven Ridgeon (Vice Chair), Dominic Carney, Marc Atkinson, David Cooke, Matt Atkinson

Sarah Cowlrick (RFO), Suzie Brooker (PO) and 2 members of the public.

**1. Apologies for Absence**

Apologies for absence were received from Cllr Philippa Tyrwhitt-Drake, Cllr Chris Pamplin Cllr Sharon Sillence and District/County Cllr Rob Mocatta

**2. To receive any Declarations of Personal or Prejudicial Interest**

Cllr Marc Atkinson reported that he was now discharged from his declared prejudicial interest.

**3. To approve the Minutes of the meeting held on 23 July 2018**

The Chair asked Councillors to consider whether they felt the minutes were a true record of the meeting. Councillors who had attended the meeting confirmed that they were and they were approved as read. Proposed by SR and seconded by DMC.

**4. To approve the Minutes of the Closed Session meeting held on 23 July 2018**

The Chair confirmed that these Minutes had only been circulated to those Councillors who had attended the meeting and asked them to consider whether they felt they were a true record of the meeting. The relevant Councillors confirmed that they were and they were approved as read. Proposed by MA and seconded by DC

**5. Matters arising from the meeting on the 14 May 2018**

**a) Play Areas**

The Chair reported on behalf of Cllr Tyrwhitt Drake that the rubber tiles for the base of the slide in the Village Hall playground had been ordered and PTD would arrange installation when received.

PTD had searched for replacement basketball boards and nets to fit existing poles, but had been unsuccessful. PTD had requested Dave Wyatt to quote to replace the boards. MA suggested looking at alternatives to wood for longevity and prevention from rot. The Pavilion windows have been painted.

**PTD**

**b) Speed restrictions**

DC reported that HCC had agreed where the signs could be placed, but have now requested weight and dimensions. The Lighting Department are reviewing the information before the signs can be erected. DC to approach Cllr Mocatta to see if this can be expedited.

**DC**

**c) Website/emails**

The PO reported she met with SR and MA to discuss the layout of the new website. The PO had obtained 3 quotes and suggested Hugo Fox as the website designer at a cost of approximately £850 - £900. The Councillors confirmed they were agreeable to this expenditure. Proposed by MA, seconded by SR and unanimously agreed by the Cllrs present.

MA reported that not all Cllrs had set up the new email addresses and this needed to be completed by the 29<sup>th</sup> October. MA to contact those Cllrs who need help to set it up.

**PO/MA**

**d) Parking outside the school**

DC reported that EHDC had visited the site and had presented a proposal which related both to outside the school and Hill View. There will be a public consultation and residents will be notified. It was agreed that DC would write to EHDC prior to the consultation making clear that any move to restrict parking in one area would inevitably result in cars being parked elsewhere in the village and that the situation in Hill View would need to be looked at very carefully.

**DC**

**e) Lengthsman**

DMC reported only one task out of five on the worksheet had been completed by the Lengthsman. The PO had contacted Jenny Hollingsworth to confirm that there was work outstanding.

**DMC**

**f) GDPR**

The PO reported a meeting had taken place with the Chair and George Thompson to discuss GDPR and how he could assist the Council. Mr Thompson had kindly agreed to review our Privacy Policy and would compile a document to ensure the Council are fully compliant. The Chair thanked Mr Thompson for his help and expertise in this complex area.

**PO**

**g) Christmas Tree**

The Chair reported that Bereleigh Estate had kindly agreed to provide a Christmas Tree for Washers Triangle. Cllr MATT Atkinson offered to assist in putting the tree up.

**SS**

**Parish Matters**

- a) All Saints PCC had requested a donation towards Churchyard maintenance. Since any resident may request to be buried in the Churchyard and it is a focal point of the village, a donation of £500 was agreed. Proposed by DMC and seconded by DC.
- b) The Chair reported that permission had been granted for a beacon to be placed and

lit on the Village Green on 11<sup>th</sup> November 2018 as part of the commemorative events. The Chair also reported the Church bells would ring at 7pm. She reminded Councillors that the Parish Council had agreed to contribute £100 towards the figure silhouettes which would be placed around the village in the lead up to 11/11/18.

### **County / District Councillor Report**

Cllr Mocatta written report was circulated to all Cllrs present. It covered the following items:-

#### **1) Hampshire County Council**

- a. The council is once again embarking on a budgetary round, and looking at how to balance the lower funding from central government with the increased funding needs of the statutory services, particularly social services, that HCC provides. The likelihood is that HCC will have to find another £80million in budgetary cuts over the next two years, and this will be discussed at the Council meeting later this week
- b. HCC will consult widely on a range of issues: nominal charging for household waste, new waste disposal arrangements with Districts/Boroughs, closer co-operation with other tiers of local government, potential changes to Home to School transport. All these consultations are likely next year once a package of options has been put together.
- c. HCC schools continue to perform well: 98% of parents were offered a place for their child in one of their three preferred secondary schools for September 2018, with over 92% receiving their first choice of secondary school. Almost 99% of pupils transferring from Infant to Junior school received a place at one of their preferred schools – with 97% obtaining a place at their first choice school (consistent with the previous year).

#### **2) EHDC**

- a. EHDC is moving its waste collection contract to a new partnership with Havant rather than Winchester. Our residents should not see any difference in the service as the staff will move with the contract under TUPE. The change is cost driven as the renewal of the existing contract would have been significantly more expensive than the JV offered with Havant's supplier. Technically, the new contract will be a joint venture, so it should be easier to manage, but there are always some teething problems on changeover.

#### **3) SDNP**

- a. The SDNP's local plan has been submitted for examination. This is likely to start in Midhurst on 15<sup>th</sup> November. This Local Plan will be the main planning document for East Meon for the next 15 years. All documents are online

<https://www.southdowns.gov.uk/planning/national-park-local-plan/local-plan-examination/>

There were no questions raised. The Chair thanked Cllr Mocatta for his report.

**10. Planning**

Cllr Ridgeon advised that five out of six planning applications had been responded to since the last meeting. There were no objections, but some had comments submitted. One application still requires a response. All applications and Parish Council comments are available on the SDNP or EHDC websites.

**11. Open Forum**

No questions from residents present. George Thompson reported that the Village Hall would be open from 9am-9pm on Sunday 11<sup>th</sup> November.

**12. Finance**

The RFO advised that the external Auditors had signed off the accounts to 31<sup>st</sup> March 2018 with no issues. The RFO went on to present the fiscal position as at 31<sup>st</sup> August 2018. She referred to her comprehensive report to Councillors prepared for the July meeting which outlined any differences in actual v budget to that period. The fee for the Football Club and Cricket Club have been invoiced but were not received as at 31<sup>st</sup> August 2018 but expected. All other income as expected with the exception of the Grant of £4117 reported previously. Expenditure items of note not reported at Q1 included the over budgeted expense of repairing the play areas which was a necessity. All other expenditure was as expected except the capital improvements which have been approved by Councillors and will be offset by the Grant Monies. The items include necessary tree and hedge work, Bench improvements, New Village Signs, A Gate to the Recreation Ground and the Speed Signs. The RFO made a comment about not being able to reclaim VAT on parts supplied by non vatable suppliers. She also advised that she felt that the RO should be compensated for the extra workload in connection with the Website and she would discuss this with the original interview panel. It was brought to Councillors attention they should be considering the budget requirements for Precept setting in November/January. The requirement to post financial reports on the Parish Council Website was discussed and it was hoped this would be resolved soon. The RFO was thanked for her report.

**13. Any other business including correspondence of note**

- A letter from the ICO had been distributed to all Councillors prior to the meeting and the Chair reported that the matter was now closed.
- Cllr Ridgeon raised the issue of stiles in the village. Cllr Carney and Cllr Atkinson would meet to discuss the issue.

There being no further business the meeting was declared closed at 7.56pm

Signed:

Date: